

## Guidelines: Student internship I

### SUBJECT IDENTIFICATION

<b>Code</b>	CS3N18
<b>Type</b>	Internship programme
<b>Character</b>	Non-instrumental teaching
<b>Speciality/itinerary/instrument</b>	Performance /Jazz and Contemporary Music / All instruments and voice
<b>Main subject</b>	-
<b>Period of time</b>	3 <sup>rd</sup> Course
<b>Number of credits</b>	3 ECTS
<b>Department</b>	Student internships
<b>Previous requirements</b>	The student should have obtained at least 50% of the total number of ECTS credits entailed in the degree
<b>Instruction language</b>	Spanish

### RESPONSIBLE INSTRUCTOR(S)

<b>Surname and name</b>	<b>E-mail address</b>
Menéndez Aguado, Mónica	mmenendez@musicacreativa.com

### INTERNSHIP LEARNING OUTCOMES

Upon completion of their internship programme, the students will be able to:

- plan and organise the assigned tasks in a correct way;
- master the pedagogical, artistic or technical aspects involved in their internship plan, including an overall understanding of the functioning of department where the student has carried out his/her training;
- develop the professional activity in place using, analysing and synthesizing the corresponding meaningful information in line with the needs resulting from concrete situations and problems resulting from the implementation of the initial objectives;
- complete the training programme of the internship in each case, following the instructions of the academic and internship mentors;
- carry out the requested assignments with efficiency, responsibility, implication and personal initiative, motivation, creativity and receptivity with regard to the constructive criticism; interacting correctly with the internship environment;
- use in an effective way the communication and information technologies entailed in the requested tasks.

### COURSE CONTENTS

Due to the nature of the activity, the contents of each internship will depend on the objectives established in the internship placement chosen by the students, which will be specified in their training programme.

## STUDENT'S STUDY HOURS PLANNING

Activity type	Total hours
Theoretical activities	4 hours
Practical activities	54 hours
Other compulsory training activities (thematic days, seminars, etc.)	2 hours
Student working hours	28 hours
Internship preparation	2 hours
<b>Total studying hours</b>	<b>60+30 = 90 hours</b>

## METHODOLOGY

Theoretical activities	At the beginning of the internship, the students will have a 2-hour session with their academic mentor so that he/she explains the internship content, format and methodology.
Practical activities	Practical application of the student previous experience
Other compulsory training activities (thematic days, seminars, etc.)	Meet the Artist session, invited professors, concerts and rehearsals

## ASSESSMENT TOOLS

Theoretical activities	<p><u>Participation</u>: The students must actively participate in all the activities, showing interest and understanding.</p> <p><u>Forms delivery</u>: The students must hand in the assessment forms established after the course.</p>
Practical activities	<p><u>Participation</u>: The students must actively participate in all the activities, showing interest and understanding</p> <p><u>Continuous evaluation</u>: The students must fulfil the objectives as planned in their weekly sessions.</p> <p><u>Forms delivery</u>: The students must hand in the assessment forms established after the course</p>
Other educational mandatory activities (workshops, seminars, etc.)	<p><u>Participation</u>: The students must actively participate in the different relevant events as considered by the instructor or by the degree coordinators.</p>

## ASSESSMENT CRITERIA

Theoretical activities	<p>Participation</p> <p>Assessment forms delivery</p>
Practical activities	<p>Participation</p> <p>Assessment forms delivery.</p> <p>Responsibility taken during the course.</p> <p>Complete the training programme of the internship</p>

**Other training mandatory activities (workshops, seminars, etc.)**

To attend and participate in the relevant events for their education (Meet the Artist sessions, invited professors sessions, concerts and rehearsals)

## GRADE DETERMINATION SYSTEM

### Grade determination system in continuous assessment

	Grade percentage
Assessment of the academic mentor	50%
Assessment of the internship supervisor	50%
Total	100%

### Grade determination system for the extraordinary assessment call

	Grade percentage
Assessment of the academic mentor	50%
Assessment of the internship supervisor	50%
Total	100%

### Grade determination system for students with disabilities

In principle, the grade determination system for students with disabilities will be carried out following the criteria set for the rest of the students, ensuring equal opportunities and conditions for all the students. However, if necessary, the instructor in charge will take into account the type of disability of the concerned student. Should the situation apply, the assessment conditions will be adapted in accordance to the limitations of the corresponding disability.

These considerations will be established once the concerned student enrolls in the corresponding courses. For the official records, the student and/or the student representative will be requested to present the corresponding disability report for the official accreditation.

	Grade percentage
Assessment of the academic mentor	50%
Assessment of the internship supervisor	50%
Total	100%

## RESOURCES AND BIBLIOGRAPHY

**Online Campus <https://musicacreativa.classlife.education/>**

The resources and materials to be used will change in line with each student internship.